

Student Employment Academic Year Time Sheet

UVM Payroll Schedule: <https://www.uvm.edu/finance/payroll-schedule>



Employee Name		Supervisor Name		Job Combo Code		Fiscal Year	18/19
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WEEK ONE				WEEK TWO			
	M	D	HOURS		M	D	HOURS
MON	8	27		MON	9	3	
TUE	8	28		TUE	9	4	
WED	8	29		WED	9	5	
THU	8	30		THU	9	6	
FRI	9	31		FRI	9	7	
SAT	9	1		SAT	9	8	
SUN	9	2		SUN	9	9	
TOTAL OF WEEK				TOTAL OF WEEK			
Student Signature:				Supervisor Signature:			

12N Time Entry Deadline: 9/10/18 PAY DAY: 9/14/18

WEEK ONE				WEEK TWO			
	M	D	HOURS		M	D	HOURS
MON	9	24		MON	10	1	
TUE	9	25		TUE	10	2	
WED	9	26		WED	10	3	
THU	9	27		THU	10	4	
FRI	9	28		FRI	10	5	
SAT	9	29		SAT	10	6	
SUN	9	30		SUN	10	7	
TOTAL OF WEEK				TOTAL OF WEEK			
Student Signature:				Supervisor Signature:			

12N Time Entry Deadline: 10/8/18 PAY DAY: 10/12/18

WEEK ONE				WEEK TWO			
	M	D	HOURS		M	D	HOURS
MON	10	22		MON	10	29	
TUE	10	23		TUE	10	30	
WED	10	24		WED	10	31	
THU	10	25		THU	11	1	
FRI	10	26		FRI	11	2	
SAT	10	27		SAT	11	3	
SUN	10	28		SUN	11	4	
TOTAL OF WEEK				TOTAL OF WEEK			
Student Signature:				Supervisor Signature:			

12N Time Entry Deadline: 11/5/18 PAY DAY: 11/9/18

WEEK ONE				WEEK TWO			
	M	D	HOURS		M	D	HOURS
MON	11	19		MON	11	26	
TUE	11	20		TUE	11	27	
WED	11	21		WED	11	28	
THU	11	22		THU	11	29	
FRI	11	23		FRI	11	30	
SAT	11	24		SAT	12	1	
SUN	11	25		SUN	12	2	
TOTAL OF WEEK				TOTAL OF WEEK			
Student Signature:				Supervisor Signature:			

12N Time Entry Deadline: 12/3/18 PAY DAY: 12/7/18

WEEK ONE				WEEK TWO			
	M	D	HOURS		M	D	HOURS
MON	9	10		MON	9	17	
TUE	9	11		TUE	9	18	
WED	9	12		WED	9	19	
THU	9	13		THU	9	20	
FRI	9	14		FRI	9	21	
SAT	9	15		SAT	9	22	
SUN	9	16		SUN	9	23	
TOTAL OF WEEK				TOTAL OF WEEK			
Student Signature:				Supervisor Signature:			

12N Time Entry Deadline: 9/24/18 PAY DAY: 9/28/18

WEEK ONE				WEEK TWO			
	M	D	HOURS		M	D	HOURS
MON	10	8		MON	10	15	
TUE	10	9		TUE	10	16	
WED	10	10		WED	10	17	
THU	10	11		THU	10	18	
FRI	10	12		FRI	10	19	
SAT	10	13		SAT	10	20	
SUN	10	14		SUN	10	21	
TOTAL OF WEEK				TOTAL OF WEEK			
Student Signature:				Supervisor Signature:			

12N Time Entry Deadline: 10/22/18 PAY DAY: 10/26/18

WEEK ONE				WEEK TWO			
	M	D	HOURS		M	D	HOURS
MON	11	5		MON	11	12	
TUE	11	6		TUE	11	13	
WED	11	7		WED	11	14	
THU	11	8		THU	11	15	
FRI	11	9		FRI	11	16	
SAT	11	10		SAT	11	17	
SUN	11	11		SUN	11	18	
TOTAL OF WEEK				TOTAL OF WEEK			
Student Signature:				Supervisor Signature:			

12N Time Entry Deadline: 11/16/18 PAY DAY: 11/21/18

WEEK ONE				WEEK TWO			
	M	D	HOURS		M	D	HOURS
MON	12	3		MON	12	10	
TUE	12	4		TUE	12	11	
WED	12	5		WED	12	12	
THU	12	6		THU	12	13	
FRI	12	7		FRI	12	14	
SAT	12	8		SAT	12	15	
SUN	12	9		SUN	12	16	
TOTAL OF WEEK				TOTAL OF WEEK			
Student Signature:				Supervisor Signature:			

12N Time Entry Deadline: 12/17/18 PAY DAY: 12/21/18

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Employee Name	Supervisor Name	Job Combo Code	Fiscal Year	18/19
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WEEK ONE				WEEK TWO			
	M	D	HOURS		M	D	HOURS
MON	12	17		MON	12	24	
TUE	12	18		TUE	12	25	
WED	12	19		WED	12	26	
THU	12	20		THU	12	27	
FRI	12	21		FRI	12	28	
SAT	12	22		SAT	12	29	
SUN	12	23		SUN	12	30	
TOTAL OF WEEK				TOTAL OF WEEK			

Student Signature: _____ Supervisor Signature: _____

12N Time Entry Deadline: 12/31/18 PAY DAY: 1/4/19

WEEK ONE				WEEK TWO			
	M	D	HOURS		M	D	HOURS
MON	1	14		MON	1	21	
TUE	1	15		TUE	1	22	
WED	1	16		WED	1	23	
THU	1	17		THU	1	24	
FRI	1	18		FRI	1	25	
SAT	1	19		SAT	1	26	
SUN	1	20		SUN	1	27	
TOTAL OF WEEK				TOTAL OF WEEK			

Student Signature: _____ Supervisor Signature: _____

12N Time Entry Deadline: 1/28/19 PAY DAY: 2/1/19

WEEK ONE				WEEK TWO			
	M	D	HOURS		M	D	HOURS
MON	2	11		MON	2	18	
TUE	2	12		TUE	2	19	
WED	2	13		WED	2	20	
THU	2	14		THU	2	21	
FRI	2	15		FRI	2	22	
SAT	2	16		SAT	2	23	
SUN	2	17		SUN	2	24	
TOTAL OF WEEK				TOTAL OF WEEK			

Student Signature: _____ Supervisor Signature: _____

12N Time Entry Deadline: 2/25/19 PAY DAY: 3/1/19

WEEK ONE				WEEK TWO			
	M	D	HOURS		M	D	HOURS
MON	3	11		MON	3	18	
TUE	3	12		TUE	3	19	
WED	3	13		WED	3	20	
THU	3	14		THU	3	21	
FRI	3	15		FRI	3	22	
SAT	3	16		SAT	3	23	
SUN	3	17		SUN	3	24	
TOTAL OF WEEK				TOTAL OF WEEK			

Student Signature: _____ Supervisor Signature: _____

12N Time Entry Deadline: 3/25/19 PAY DAY: 3/29/19

WEEK ONE				WEEK TWO			
	M	D	HOURS		M	D	HOURS
MON	12	31		MON	1	7	
TUE	1	1		TUE	1	8	
WED	1	2		WED	1	9	
THU	1	3		THU	1	10	
FRI	1	4		FRI	1	11	
SAT	1	5		SAT	1	12	
SUN	1	6		SUN	1	13	
TOTAL OF WEEK				TOTAL OF WEEK			

Student Signature: _____ Supervisor Signature: _____

12N Time Entry Deadline: 1/14/19 PAY DAY: 1/18/19

WEEK ONE				WEEK TWO			
	M	D	HOURS		M	D	HOURS
MON	1	28		MON	2	4	
TUE	1	29		TUE	2	5	
WED	1	30		WED	2	6	
THU	1	31		THU	2	7	
FRI	2	1		FRI	2	8	
SAT	2	2		SAT	2	9	
SUN	2	3		SUN	2	10	
TOTAL OF WEEK				TOTAL OF WEEK			

Student Signature: _____ Supervisor Signature: _____

12N Time Entry Deadline: 2/11/19 PAY DAY: 2/15/19

WEEK ONE				WEEK TWO			
	M	D	HOURS		M	D	HOURS
MON	2	25		MON	3	4	
TUE	2	26		TUE	3	5	
WED	2	27		WED	3	6	
THU	2	28		THU	3	7	
FRI	3	1		FRI	3	8	
SAT	3	2		SAT	3	9	
SUN	3	3		SUN	3	10	
TOTAL OF WEEK				TOTAL OF WEEK			

Student Signature: _____ Supervisor Signature: _____

12N Time Entry Deadline: 3/11/19 PAY DAY: 3/15/19

WEEK ONE				WEEK TWO			
	M	D	HOURS		M	D	HOURS
MON	3	25		MON	4	1	
TUE	3	26		TUE	4	2	
WED	3	27		WED	4	3	
THU	3	28		THU	4	4	
FRI	3	29		FRI	4	5	
SAT	3	30		SAT	4	6	
SUN	3	31		SUN	4	7	
TOTAL OF WEEK				TOTAL OF WEEK			

Student Signature: _____ Supervisor Signature: _____

12N Time Entry Deadline: 4/8/19 PAY DAY: 4/12/19

Student Employment Academic Year Time Sheet

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Employee Name		Supervisor Name		Job Combo Code		Fiscal Year	18/19
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WEEK ONE				WEEK TWO			
	M	D	HOURS		M	D	HOURS
MON	4	8		MON	4	15	
TUE	4	9		TUE	4	16	
WED	4	10		WED	4	17	
THU	4	11		THU	4	18	
FRI	4	12		FRI	4	19	
SAT	4	13		SAT	4	20	
SUN	4	14		SUN	4	21	
TOTAL OF WEEK				TOTAL OF WEEK			
Student Signature:				Supervisor Signature:			
12N Time Entry Deadline: 4/22/19 PAY DAY: 4/26/19							

WEEK ONE				WEEK TWO			
	M	D	HOURS		M	D	HOURS
MON	4	22		MON	4	29	
TUE	4	23		TUE	4	30	
WED	4	24		WED	5	1	
THU	4	25		THU	5	2	
FRI	4	26		FRI	5	3	
SAT	4	27		SAT	5	4	
SUN	4	28		SUN	5	5	
TOTAL OF WEEK				TOTAL OF WEEK			
Student Signature:				Supervisor Signature:			
12N Time Entry Deadline: 5/6/19 PAY DAY: 5/10/19							

WEEK ONE			
	M	D	HOURS
MON	5	6	
TUE	5	7	
WED	5	8	
THU	5	9	
FRI	5	10	
TOTAL OF WEEK			
Student Signature:			
Supervisor Signature:			
12N Time Entry Deadline: 5/20/2019 PAY DAY: 5/24/19			