

<b>Career Competency: Subject Area Tutor</b>		
What are the current responsibilities of this position? What are the students doing?	What career relevant competencies are developed in this position?	How to articulate response competence development?
<ul style="list-style-type: none"> <li>• Help student in specific subject for one hour</li> <li>• Assist students with study/exam preparation techniques</li> <li>• Offer assistance on homework problems, practice exams, and general questions</li> <li>• Guide students through problems/questions until they can complete them successfully on their own</li> <li>• Document hours worked, student served, and description of topics covered</li> <li>• Can work up to 10 hours a week</li> </ul>	<ul style="list-style-type: none"> <li>• Communication</li> <li>• Professionalism</li> <li>• Ability to work independently and with students</li> <li>• Time management and prioritization</li> <li>• Flexibility</li> <li>• Initiative and responsiveness</li> </ul>	<ul style="list-style-type: none"> <li>•</li> <li>•</li> <li>•</li> <li>•</li> </ul>